



## 3<sup>rd</sup> Annual Bitterroot Valley Spring Thaw Arts & Craft Show –

Saturday, March 10, 2012  
First Interstate Center, RC Fairgrounds

### 2012 - Rules: Read & Sign:

Due to public input, we are limiting this show to arts & crafts, hand crafted food items and franchise vendors only. For those of you who sell antiques, collectables, garage sale and other items please see attached new Wednesday Night Market information.

- ☐ A completed application is a commitment to participate.
- ☐ Checks are to be made payable to RC Fairgrounds
- ☐ Completed and signed applications, rules, release forms and payments must be postmarked or received by 3/2.
- ☐ Each booth will include 1 chair. Additional chairs may be available; which must be moved to booth by vendor.
- ☐ Tables will be available for an additional \$7 ea. indicate quantity on application.
- ☐ All tables must be covered; tablecloth, sheet, etc.
- ☐ A \$35 handling fee will be charged for returned checks.
- ☐ Booth sizes are 10' x 10'.
- ☐ All vendor are responsible for their own booth money, please bring enough change for your business.
- ☐ Only one booth from each franchise (Avon, Pampered Chef, Tastefully Simple, etc.) will be accepted.
- ☐ There will be no political agendas permitted as part of this event.
- ☐ Corners need to display to both exposed sides prompting good customer flow.
- ☐ Outside booths will be in front of the First Interstate Center
- ☐ No canopies allowed indoors. If framework is being used, covering removed, it must be mentioned on application.
- ☐ All products or services must be listed on application.
- ☐ There will be no sharing of booths by different vendors unless noted on application.
- ☐ All displays, signs, etc. must stay within the 10' x 10' space. Please do not block the flow of customers.
- ☐ Refunds for cancellation will be given up to 3/2, 2012 to allow people on the waiting list to prepare for the event.
- ☐ Spaces will be assigned based on the order we receive signed paperwork and payment.
- ☐ Set-up times are Friday, March 9 from noon to 6 pm and Saturday, March 10, 7-9 am. All set up must be finished by opening time at 9am, March 10. The show will run from 9 am – 4 pm.

- ☐ Breakdown and clean-up must be completed by 6:00 pm, Sat. March 10. Vendors will be charged a \$20 fee if any items or garbage is left in their space(s) after this time.
- ☐ The First Interstate Center will be locked at 6 pm Friday and unlocked at 7am Saturday. **No additional security will be provided.**
- ☐ After unloading, all vehicles must be moved to the vendor parking areas in the north parking lot, past the barns.
- ☐ All booths must be staffed for the entire length of the show and no early breakdown of displays will be allowed.

We do understand the need for restroom and brief food breaks.

- ☐ By signing below, I am certifying that I have read and understood the rules stated and agree to abide by such:

Signature \_\_\_\_\_ Date \_\_\_\_\_

Business Name \_\_\_\_\_